INSTRUCTIONS CONCERNING PREPARATION OF ARTICLES FOR THE JOURNAL
GOSPODARKA SUROWCAMI MINERALNYMI – MINERAL RESOURCES MANAGEMENT

The subject matter of the articles published in Gospodarka Surowcami Mineralnymi – Mineral Resources Management covers issues related to minerals and raw materials, as well as mineral deposits, with particular emphasis on:

− Scientific background of mineral resource management
− Strategy and methodology of mineral prospecting and exploration
− Rational and efficient development and utilization of mineral resources
− Effective mineral deposits exploitation
− Preparation and processing of mineral raw materials
− Impact of mineral raw materials industries on the environment
− Optimization of resources and reserves management
− Rational use of mineral raw materials
− Economics of mineral industries
− Research on mineral raw materials markets
− Mineral policy
− Accompanying minerals utilization
− Utilization of recycled mineral raw materials and substitutes
− Waste management from extractive industries

The Editorial Board accepts unpublished and original articles within the scope of the journal that are NOT under review in any other journals.

Prior to publication, the authors are asked to sign a copyright transfer agreement by which they transfer the copyright of their paper to the MEERI PAS and pay the publishing charge for the article (for details see: https://min-pan.krakow.pl/wydawnictwo/en/czasopisma/gospodarka-surowcami-mineralnymi-2/)

Original manuscripts must be submitted to the Editorial Board of Mineral Resources Management via the Editorial System:

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The system provides appropriate instructions for completing the whole process of uploading the manuscript and attaching relevant files.

Technical guidelines (preparation of the electronic version of the article)

The complete electronic version of the article should contain:

1. **Title of article.** (Polish authors have to submit also Polish version of the title) and its **type** (original or review article).
2. **Abstract.** It should contain 1500–1800 characters (including spaces) and reflect the essential points of the article. References, figures and tables should not be placed in the abstract. Abstract in Polish should be added by Polish Authors.
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**NOTE!**
All papers submitted for publication are assessed in the double-blind process - with the mutual anonymity rule as to the names of reviewers and authors. **Authors’ names and affiliations should not appear in the attached text/tables/figures.**

**Manuscript body:**

Should contain: Title, Abstract, Keywords, Introduction, Chapters (subchapters), Conclusions, References (without Authors and Acknowledgments – these will be added by Editor after acceptance of the article for publication).

Text should be written in “.doc” or “.docx” format.

Times Roman 12 or Arial 12 fonts are recommended.

Spacing 1.5, margins 2.5 cm.

Styles should not be used in the text.

Total size of the article should not exceed 20 pages of standard manuscript, including tables and figures.

**During writing, the following rules should be respected:**

— words should not be hyphenated manually,
— text lines should not be adjusted by using the space bar,
— words should not be spaced (e.g. **Title**),
— words and sentences should not be **underlined**.

**Titles and subtitles** should be separated from the text by an empty line both above and below. If the text is to be divided into chapters and subchapters, multilevel numeration should be used as shown below:

— chapters – 1, 2, ..., 
— subchapters – 1.1, 1.2, ..., 2.1, 2.2, ..., 
— subchapter sections – 1.1.1, 1.1.2, ..., 1.2.1, 1.2.2, ..., 
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**Tables and figures** should be inserted in the text after their citation. It is recommended to number them from 1 to \( n \) throughout the entire publication. It is also recommended that figures should be placed in the manuscript on the whole width of the page, maintaining their legibility. Sources of data used are necessary.

**Figures** should also be submitted in electronic version as separate files, in formats recognized by Corel DRAW 16 (e.g. *.CDR, *.CGM, *.TIF, *.JPG, *.PCX, *.IMG, *.XLS). Figures should be provided in a form suitable for **color** printing (it will appear in an electronic version of the publication. As the print copies are black and white – the drawings should be legible in black and white version. Two versions of figures can be uploaded (color and black and white)

**Mathematical formulae** should be denoted by numbers in circular brackets, printed on the right margin (in case of few formulae, they do not have to be denoted). All **symbols in equations**, as well as symbols used in the text should be written in italics. It is important that 0 (zero) should be inserted using the numerical button, not as the letter O (o).

**For citing and referencing, the Harvard style should be applied.**

**Citation** of your sources in the text is mandatory. Citation in the text should contain the author’s name and year of publication in circular brackets, e.g. (Szymanski 1997) – one author; (Ratajczak and Rzepa 2011) – two authors; (Bolewski et al. 1990) – more than two authors.

In case of collaborative works under the supervision of editors, the editor’s name with the “ed.” or “eds.” – and the year of publication in circular brackets – should be written, e.g. (Malolepszy ed. 2008) – one editor; (Pasikowski and Gdowski eds. 1994) – two editors; (Jackowski et al. eds. 2007) – more than two editors.

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If a point is discussed that needs more than one citation, all of them should be put in one set of brackets, in chronological order of the year of publication and then in alphabetical order. Different citations should be divided by semicolons, e.g. (Midgley 1994; Pasikowski and Gdowski ed. 1994; Szymanski 1997; UNEP 2004; Atos et al. 2011).

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− Put “and” before the last author.

See the examples for the proper punctuation.

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- Books of more than two authors without editors:

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Author’s (authors’) surname, initials and year of publication. Title. [In:] Editor(s) of the book. Title of the book. Designation of the edition – if different than the first (Ed. 2, Ed. 3). Place of publishing: name of publisher, page numbers, (original language of the publication) – if different than English, e.g.:

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Number of the standard (used for citation) and its name.
BN–74/6812-01 Limestone flour for the glass industry.

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